

## **2013 NOMINATING COMMITTEE TIMELINE**

Date	Task
	<input type="checkbox"/> The Officers of the Commission shall consist of a President, Vice-President and Treasurer. No officer shall be eligible for recommendation for election to more than one two-year term. As provided by the ordinance, the officers shall be elected by the Commission. <b>(Statement of Procedures: Article VI – Officers)</b>
Apr 17	<input type="checkbox"/> Nomination Committee formation. <input type="checkbox"/> Commission President selects one Commissioner – representing each Supervisorial District. <input type="checkbox"/> Nominating Committee meetings restricted to Committee members and staff.
Apr 18	<input type="checkbox"/> Send Blank Declaration of Candidacy forms to all Commissioners.
Apr 23	<input type="checkbox"/> Declaration of Candidacy submittal deadline.
Apr 30	<input type="checkbox"/> Declaration of Candidacy forms and Commissioners attendance records submitted to the Nominating Committee for Review and Recommendation.
May 3	<input type="checkbox"/> Nominating Committee meets and selects a <b>Slate of Officers</b> . Officers are selected based on their attendance and their performance as Commissioners. <input type="checkbox"/> The Committee then forwards the Slate of Officers to staff for inclusion on the May 15, 2013 Agenda, by no later than May 10, 2013.
May 15	<input type="checkbox"/> Election of Officers by Commission Members.
Jun 19	<input type="checkbox"/> Installation of 2013-15 Officers. <b>(Order Refreshments)</b>

S://Team1/Disabilities Commission/CdCommittees/NominatingCommittee/2013-